

NELC 2244

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Good afternoon,

On Wednesday, Jan. 17th, the Themes I Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Lived Environments reviewed a course proposal for NELC 2244.

The reviewing faculty unanimously approved the request with three contingencies and three recommendations:

- **Contingency:** The reviewing faculty ask that the department carefully edit and resubmit the GEN Submission form, as it appears to contain text “left over” from another course submission.
- **Contingency:** The reviewing faculty ask that the department amend the grading scale (syllabus pg. 6), as certain numbers “overlap” (e.g. 93, 90, 87, etc.) and it is not clear what final grade students will earn.
- **Contingency:** As this is an online, asynchronous course, the reviewing faculty ask that the department provide additional details in the syllabus for students about what is and is not allowed in regard to collaboration, use of notes/texts for assessments, and other assignment-specific information surrounding Academic Misconduct. They strongly suggest that the department make use of the [ODE Syllabus template](#) (pg. 7-10), as it provides an example of how policies can be laid out for students on an assignment-by-assignment basis.
- *Recommendation:* The reviewing faculty recommend that the department reconsider the policy of assigning a failing grade to any student who does not engage with the Carmen course for 10 days (syllabus pg. 8). While they understand that regular engagement with the course material is essential for student success, they note that such a rigid policy is highly unusual in online courses at Ohio State.
- *Recommendation:* The reviewing faculty recommend that the college update the Title IX statement (syllabus pg. 13), as Kellie Brennan no longer works for the university. An updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- *Recommendation:* The reviewing faculty recommend that the college update the technology recommendations found on pg. 4-5 of the syllabus. Updated recommendations can be found on the [OTDI Syllabus Template](#), pgs. 5-6.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return NELC 2244 to the department queue via curriculum.osu.edu in order to address the reviewing faculty’s requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Jim Fredal (faculty Chair of the Themes 1 Subcommittee; cc’d on this e-mail), Liz Griffith (faculty Chair of the Lived Environments TAG), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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